

# Event Marketing Template

**Name of the event:**

**Who was present (headlining the event):**

**Who represented the Lab at the event:**

**When and where:**

**What was the aim of the event itself:**

**What was the Lab representative's agenda:**

**Are there photos or recordings of the event available? If yes, are they on Slam team cloud Media gallery?:**

**Did we establish connections/partnership? If so, with who?:**

**Additional comments:**

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